



## MINI GRANT APPLICATION PROPOSAL NARRATIVE

Name: Randy Collins Date: July 20, 2016

Department/Program: Fire Technology (Public Safety)

Title of Project/Conference: Travel/Attendance at CA. Fire Tech Director's Meeting/Conference

TOP Code(s): 2133.50/2133.00 Amount Requested: \$990 (Not to Exceed \$1000)

Travel Dates: Sept 14, 16 (Ontario) & Nov 16, 18 (Fresno) 2016 Is Travel Out-of-State?: No

Supervising Administrator Signature: \_\_\_\_\_

1. Fully describe the proposed activity and expected outcomes of this application. Please attach any pertinent documentation such as a copy of announcement, brochure, or flier.

*As a member of the California Fire Technology Director's Association (CFTDA) Executive Board, it is my desire to attend each of their quarterly two day meetings. These alternate between Northern and Southern California. While I usually fund attendance at the northern meetings (usually Sacramento), other meetings (Ontario in September and Fresno in November) require significant travel. The purpose of this application is to request funding to attend the next two CFTDA quarterly meetings September 15 & 16 in Ontario and November 17 & 18, 2016 in Fresno (a copy of the meeting agendas will be forwarded once generated). The expected outcome is to gain information from State Fire Training (SFT) and other fire programs throughout the state that will benefit our program. In addition, at the Fresno which is a conference with the Calif Fire Training Officers Asso., I will be conducting a seminar on how to develop successful working relationships with your Community College.*

2. Fully describe how this activity will improve the program.

*These activities will improve the Fire Program for the following reasons (partial list):*

- *It provides an opportunity to learn of programs being implemented at the national level through the Fire & Emergency Service Higher Education Association (FESHE) from our representative as well as updates from the National Fire Academy. This has proved invaluable in developing curriculum for new course offerings (which must adhere to FESHE standards). Participation also makes us eligible to be appointed as the FESHE rep. and to cover travel costs to their conference at the National Fire Academy in Maryland.*
- *The joint sharing of information from other Community College Fire Programs including; curriculum, SLO's, best management practices and joint methods to track student success to name but a few. Given the minimal staff we have to run our program, it has provided a tremendous return to the College in that it has provided the tools and guidance to address the above mentioned issues in a very expeditious and efficient manner.*

- *Through the reports we receive at these meetings from the Chancellor's Public Safety Advisory Committee on issues affecting our program it has allowed us to implement such changes with minimal impact.*

*As a regionally accredited training center by the State Fire Marshal's office (SFM), another value of attending these meetings is the contact and communication with the SFM who is also a member of the CFTDA and delivers a standing report at these meetings. This interaction and collaboration are beneficial and important to our program for the following reasons (partial list):*

- *It provides the ability to participate in discussions regarding changes to State Fire Training (SFT) policy (and more importantly, allow us to advocate for changes to these policies that help us deliver our program).*
- *It allows us to stay current with accreditation requirements at SFT and the ability to respond to any such changes within our program immediately. For example, at our last meeting, we learned of modifications made to the new Firefighter I curriculum which saved us a minimum of 40 hours of work and allowed us to expedite its implementation.*
- *It promotes a good working relationship with State Fire Training which was a positive contributing factor in our recent reaccreditation.*
- *It provides a regular opportunity to advocate for the College (and other CC's) at the State level.*

*It is important to note that given our minimal staff, without the guidance and information sharing available from this organization, we would be severely hampered in our ability to meet the requirements necessary to run our program including drafting SLO's and updating our curriculum. As a member of the organizations Executive Board, our attendance and participation lend to the prestige of our program here at SRJC.*

*A summary of the costs breakdown to attend these meetings are as follows:*

*Ontario:*

• <i>Airfare (1 round trip from SR)</i>	<i>\$300</i>
• <i>Lodging (conference rate hotels) 2 nights at \$150</i>	<i>\$300</i>
• <i>Meals (State per diem of \$36 per day) x 2</i>	<i>\$70</i>
<i>Sub-total</i>	<i>\$670</i>

*Fresno:*

• <i>Lodging (conference rate hotels) 2 nights at \$125</i>	<i>\$250</i>
• <i>Meals (State per diem of \$36 per day) x 2</i>	<i>\$70</i>
• <i>Vehicle (provided by the District)</i>	<i>\$0</i>
<i>Sub-total</i>	<i>\$320</i>

*Total Amount being requested: \$990*

*If you have any questions, please contact me at x 2913 or [rcollins@santarosa.edu](mailto:rcollins@santarosa.edu)*



**CAREER & TECHNICAL EDUCATION & ECONOMIC DEVELOPMENT  
MINI GRANT APPLICATION  
PROJECT SUMMARY REPORT FOR 2016-2017**

Name: Randy Collins Date: 9/22/2016

Department/Program: Public Safety (Fire)

Title of Project: Attend California Fire Tech Director's Quarterly meeting in Chino CA Sept 14-16, 2016

1. Please describe the outcomes from the activity.

The activity funded through the mini-grant was travel and lodging to the quarterly *California Fire Technology Director's Association (CFTDA)* meeting in Chino on September 15 & 16 and Fresno on November 17<sup>th</sup> & 18<sup>th</sup>. This report covers the meeting conducted in Chino on Sept. 15 & 16.

The proposed outcomes was to learn of changes and opportunities occurring in the education community that would effect our program and subsequently prepare for these changes Some of the topics that were addressed at the meeting included the following:

**SFT Report:** SFT Staff reported for academies that still have staff that need Skills Evaluator training, they have a class in Bakersfield on Oct 25/26 and LA County Nov 8/9. It was also learned that SFT will be surveying all academies to determine what their needs are in terms of implementing the new FFI curriculum. Another important outcome was we learned that in the future, there will be an \$80 cost per class which is important since it represents a liability we will need to budget. We also learned that they may conduct a class jointly with a future CFTDA at a reduced cost which would save our program duplication of costs whereas a separate trip would not need to be arranged.

SFT staff also shared the new procedures they have adopted to certify students to SFT FFI standards who have received DOD Firefighter I as well as the documentation students will need to provide us if they wish to attend a FFI Certification test but have obtained their training from a local fire department.

We further learned that one of the required text books in the SFT approved course plan does not adequately address the hazardous materials questions that are found on the state on-line final exam and a supplemental text has been recommended.

**Public Safety Advisory Committee:** Our CFTDA rep on the Chancellor's PSAC spoke to the work that is being done to develop a public safety scan in order to become a recognized sector. She emphasized to become one we have to gather valid data which is the goal of the survey she is developing. One of the missing parts is conducting local needs surveys to find out how many FF's will be hired over the next few years. Dr. Eric Nelson from the Chancellor's office spoke to the his efforts to help us bring our programs into compliance and asked for the CFTDA to be more active in working with his office.

**Strong Workforce Funding:** It was shared there is \$200 million coming down from the state under this program and the key is being able to demonstrate demand in a specific occupation to access the funds. Since data collection is central to this, it is important we reach out to those in our institutions who collect the data, including certification testing. One member will prepare a template survey and bring to our next meeting for the membership to use locally.

**Draeger Presentation:** Dominic Colletti, the Eastern Sales Manager for Draeger made a presentation on some of the products they make for fire training and academies. They include: Burn trailers, Class A burn/flashover props (Swede's) that show real fire behavior with a high degree of safety, SCBA confidence course mazes, Car fire props (propane) with engine, passenger and trunk compartment scenarios and burn pan that has a wide range of props that you can get (car fire, dumpster & cylinders).

2. Describe how this activity will **improve your program**; such as: *increase student recruitment and the number of completers, meeting student learning outcomes, strengthening the knowledge, ability and skills of the career and technical students, providing students with a strong experience in and understanding all aspects of an industry, incorporate work-based learning experiences with in the curriculum.*

**SFT Report:** Learning of the future skills evaluator training and the opportunity to partner this training with future CFTDA meetings will help provide us an opportunity meet the requirement under our accreditation to have all staff who participate as evaluators have completed this training. Since this is essential to the delivery of our academies, this will permit us to meet the learning outcome and allow students to obtain the certification for which they attended the fire academy.

Learning of the procedures to certify students to SFT FFI standards who have received DOD Firefighter I puts us in an ideal position to begin offering a class to respond to this demographic immediately and gives us the opportunity to provide students with a strong experience and understand all aspects of the industry and to incorporate work-based learning experiences with in the curriculum.

By learning that the text we use in the FFI academy does not adequately address the hazardous materials questions that are found on the state on-line exam, it has allowed us to obtain the reference materials necessary to strengthen the knowledge, abilities and skills of our students on the topic of hazardous materials.

**Public Safety Advisory Committee:** Learning of the work that is being done to develop a public safety scan in order to become a recognized sector will benefit us as it will provide solid data on where the firefighting jobs will be in the future and allow us to focus on training that will enhance their chances of being hired with those departments. This same benefit is inherent (although somewhat replicated) in the **Strong Workforce Funding** program in that by having the instruments to collect this data we can not only focus our training but have the opportunity to apply for grant funding from the State to improve our programs.

**Draeger Presentation:** Learning of the variety of instructional aids that are available from Draeger will provide us access to a new line of instructional aid products (including sales) that will allow us to incorporate work-based learning experiences with in the curriculum.

If you have any questions regarding this report or the content within, please do not hesitate to contact me at x 2913 or [rcollins@santarosa.edu](mailto:rcollins@santarosa.edu)